

Sparkplug Steering Committee Minutes

2020-April-23

Attendees

Jeff Knepper, Canary Labs
Arlen Nipper, Cirrus Link Solutions, Chair
Don Pearson, Inductive Automation
Mao Huang, ORing Industrial
Kristine Zukose, Inductive Automation
Ben Hu, ORing Industrial
Jackie Eldridge, Inductive Automation
Paul Buck, Eclipse Foundation
Sharon Corbett, Eclipse Foundation
Frederic Desbiens, Eclipse Foundation
Ioana Maftai, Eclipse Foundation
Ian Skerrett, HiveMQ

Minutes

[Draft Sparkplug Specification Project Proposal](#)

1. Proposal Review

- Arlen walked the Committee through the draft proposal
- Shortcoming of current document is “profiles” and the ability to implement certain components only
- TCK should not be part of the proposal
- Possible collision on the use of the word “profile” as the [Eclipse Specification Process](#) contains a definition of “Profile”; need to differentiate
- Proposals are intended to gain people’s interest to look harder
- Serves two communities (Cloud and Statement Management)
- “State Management” is an important narrative and worth a paragraph in the proposal
- Context of MQTT and its relationship to Sparkplug to be carved out to identify how intimately linked together they are
- Scope can be more technical in nature

2. Project Name

- Name of the Specification Project: “**Sparkplug Specification Project**”. The committee unanimously agreed to proceed with the name.

3. Project License

- Eclipse Public License 2.0 (EPL-2.0)
- Final Ratified Specification(s) will be subject to the [Eclipse Foundation Specification License 1.0](#) as per Process.

4. Project Committers

- Committers included in the proposal become committers as part of the project creation
- Subsequent committers will need to contribute and earn meritocracy over to time to become a project committer as per the [Eclipse Development Process](#)
- Frederic has compiled a list based on feedback of the Committee and will reach out where the information is missing

5. Specification Committee Members

The Committee Composition as per the [Charter](#):

“Each Strategic Member of the working group has a seat on the Specification Committee.

One seat is allocated to Participant Members. Participant Member seats are allocated following the Eclipse “Single Transferable Vote”, as defined in the Eclipse Bylaws.

Guest members that have been invited by the Sparkplug Steering Committee as observers. Guest members have no voting rights.”

- Chair to be elected
- Frederic has compiled a list and will reach out where the information is missing
- Elected Participant
 - ***As there is currently only one participant member (HiveMQ) to the working group at this time, the Committee unanimously approved to offer the seat to HiveMQ. HiveMQ accepted the elected seat by way of acclamation. As a result, there is no requirement to hold an election.***

6. Trademark Guidelines

No update to report at this time

7. Membership Prospectus

- Ilona explained that every working group has a membership prospectus which identifies the value to potential members. Its structured to describe the opportunity, value, key services the Eclipse Foundation provides to the working group and community at large. It depicts type of membership levels for each working group including membership fees.
- Online offering on Landing Page of working group website as a download
- Eclipse Marketing creates the prospectus. An example can be viewed [here](#)
- Link can then be used in other places as well as email reach out
- This could include the messaging that Ian and Jeff are working on

8. Messaging

- Rough draft of website to be shared next call (Jeff/Ian)
 - Call to Action - Meet, Join, Contribute (prospectus would fit perfectly)
 - Clear path on how to become a member (great idea Jeff would love to be involved)
 - Add as Agenda Item next meeting (share in advance with Frederic and Ilona)
- Marketing plan for end users should pre-established (perhaps mass poll/ mailing group)? Have it on horizon in order to pivot to when required
- Don will discuss internally with his Marketing Team
- Perhaps use IOT Developer's Survey to gain feedback but time is tight. Frederic to share URL with set of questions. Potential to use list of respondents from IOT for

Sparkplug?

9. **Action Items**

Share IOT Developers Survey Link (Frederic)

Proposal cleanup and share on slack (comments welcome) (Arlen/All)

Submit Proposal when all Committer Names are provided (Arlen)

Website Draft (Jeff/Ian)

Meeting Adjourned!