

Sparkplug Steering Committee Minutes

August 13, 2020

Agenda

Agenda Topics	Moderator	Minutes
Approve Minutes of the July 30, 2020 Call	Frédéric	5
Sparkplug WG Membership Prospectus	Christie Witt	15
Membership pipeline	Arlen	15
Sparkplug website update	Frédéric	5
Fall 2020 and Winter 2021 conferences and events	Frédéric	20

Attendees

Jackie Eldridge (Inductive Automation)
Kristine Zukose (Inductive Automation)
Frederic Desbiens (Eclipse Foundation)
Arlen Nipper (Cirrus Link Solutions, Chair)
Sharon Corbett (Eclipse Foundation)
Paul Buck (Eclipse Foundation)
Jeff Knepper (Canary Labs)
Mao Huang (ORing Industrial)
Todd Anslinger (Chevron)
Christie Witt (Eclipse Foundation)

Absent:

Don Pearson (Inductive Automation)
Ian Skerrett (HiveMQ)

Minutes:

Objection to approving the last meeting minutes: None

Resolved, the Minutes of the July 30, 2020 Steering Committee Minutes were unanimously approved.

Objection to recording meeting minutes 8/13: None

Resolved, the Meeting of August 13, 2020, will be recorded.

Topics

Prospectus Update

Christie added Todd's testimonial and moved the order around to have Jeff on the second page.

There are some other changes to add to the prospectus but Arlen is still working on wording it and then will get it over to the Eclipse team.

Christie confirmed that the prospectus as is, should be okay to send over to our interested parties to give them more information. Frederic will share PDF's of prospectus with Arlen to use.

Membership Pipeline

The Committee discussed several active leads and their status, as well as some new interested parties.

Arlen and Paul to maybe work on a few of the interested parties together.

Frederic reminded everyone that we have access to the pipeline spreadsheet and can feel free to update and add notes as necessary.

Sparkplug Website

Frederic will let know when the updated website is live next week.

Fall/Winter Conferences and Events

Frederic wanted to know of any fall 2020 or winter 2021 events that we can promote Sparkplug Group. The Committee members need to figure out an effective way to pick events and bring it to this meeting to decide which ones we will participate in.

Arlen and Todd are doing a presentation at Inductive Automation's ICC conference so it will be a topic in that presentation.

Frederic reminded the Committee about the Eclipse conference (EclipseCon) and that there will be a Community day where Sparkplug technical committers can present.

Kristine will take as an action item to go back to the Inductive Automation team to see what they are planning to do event wise for the rest of the year. As well as check in with Don and then circle back so the Committee can figure out the next steps forward with a process to track and decide which verticals it would like to be a part of.

Meeting Adjourned!