Sparkplug Steering Committee Call
March 11, 2021

Agenda

<table>
<thead>
<tr>
<th>Agenda Topics</th>
<th>Moderator</th>
<th>Minutes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approve Minutes of the February 25, 2021 Call</td>
<td>Frédéric</td>
<td>5</td>
</tr>
<tr>
<td>Specification project and TCK: status update</td>
<td>Wes</td>
<td>10</td>
</tr>
<tr>
<td>Sparkplug community meeting</td>
<td>Frédéric</td>
<td>10</td>
</tr>
<tr>
<td>Membership pipeline</td>
<td>Arlen</td>
<td>15</td>
</tr>
<tr>
<td>Open Manufacturing platform</td>
<td>Frédéric</td>
<td>10</td>
</tr>
</tbody>
</table>

Attendees:

Jackie Eldridge (Inductive Automation)
Frederic Desbiens (Eclipse Foundation)
Arlen Nipper (Cirrus Link)
Don Pearson (Inductive Automation)
Ian Skerrett (HiveMQ)
Clark Roundy (Eclipse Foundation)
Hassan Jaber (Eclipse Foundation)
David Grussenmeyer (Inductive Automation)
Todd Anslinger (Chevron)
Jeff Knepper (Canary Labs)

Absent:

Kristine Zukose (Inductive Automation)
Minutes:

Objection to approving the last meeting minutes: 1 change made; Todd Anslinger not listed as attended but he did attend the last call.
Resolved, the Minutes of the February 25, 2021 Steering Committee Minutes were unanimously approved.

Topics:

Spec Project and TCK Update
Wes Johnson with Cirrus Link gave an update on the TCK and spec project. The team is still shooting to make something publicly available by the end of March which is about 6 weeks from this meeting. There may be a few items that won’t be finished and will need a bit more attention but they are expecting to have something that’s publicly consumable at least for feedback.

The goal is to get the spec complete which will also include all of the testable normative statements in it. As they are going through, annotations are being added which will be populated into the test coverage report. They want to get all of that incorporated in so they will be able to run tests against the actual attempts at implementations.

Paul Buck wanted to know if the three profiles will have distinct TCKs so that an implementer could be compatible with one or more profiles? Wes said that the actual tests will be distinct, they will all live in the same repository and be the same TCK but you would choose one to execute against. Paul then mentioned that they would want the branding and compatibility to reflect that an implementation was compatible with one or more of the profiles.

Eclipse New Team Member
Frederic introduced Hassan Jaber, the Eclipse Foundation new IoT and Edge Marketing Manager. Frederic mentioned that Clark Roundy will still be working with the working group for the foreseeable future as Hassan settles into his new position. If the working group members need anything marketing related they can reach out to Clark but loop in Hassan as well to ensure they don’t miss anything.

Sparkplug Community Meetings
Frederic mentioned that they have decided to start having regular community meetings to deliver updates to people that are not on the Steering Committee. He wanted to ask the steering committee when we want to schedule these meetings? Frederic suggested that the committee could use one of the scheduled steering meetings in April and transform that into the first community meeting. It was unanimously agreed that April 8th will be the first community meeting, and the cadence for the community meetings will be every 2 months.

Frederic will work with his team to get it set up; which will include getting a dedicated zoom account for those meetings, creating a shared calendar for the Sparkplug community
meetings, and sending the general invite. Arlen Nipper will play the role of the moderator for the meetings and while the Eclipse team will be helping with some of the output of content, it will mostly be on the steering committee team to come up with the majority of the content and build the agenda. Frederic will start a document to help with the layout of the agenda. Arlen would like to work on the introduction email with Frederic and when they send it out to the mailing lists it would come from Arlen.

**Membership Pipeline**

Members discussed active leads and where they stand and some possible new prospects. Members also discussed University Engagement and some leads regarding schools and programs.

The steering committee would like to start gathering some testimonials or case studies and Don Pearson mentioned that Jim Meyers from his team would be a good resource if needed; as he does the recording, interviewing, and editing of case studies for Inductive Automation. Frederic will start a document for planning these testimonial videos.

**Meeting Adjourned!**