Sparkplug Steering Committee Call
January 13, 2022

Agenda

<table>
<thead>
<tr>
<th>Agenda Topics</th>
<th>Moderator</th>
<th>Minutes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approve Minutes of the December 16, 2021 call</td>
<td>Frédéric</td>
<td>5</td>
</tr>
<tr>
<td>Specification project, TCK, and Compatibility Program status</td>
<td>Frédéric</td>
<td>10</td>
</tr>
<tr>
<td>Compatibility program overview diagram</td>
<td></td>
<td>5</td>
</tr>
<tr>
<td>Q1 community meeting planning</td>
<td>Frédéric</td>
<td>10</td>
</tr>
<tr>
<td>Membership pipeline</td>
<td>Arlen</td>
<td>10</td>
</tr>
</tbody>
</table>

Attendees:
Jackie Eldridge (Inductive Automation)
Hassan Jaber (Eclipse Foundation)
Frederic Desbiens (Eclipse Foundation)
Benson Houghland (Opto22)
Chris Houghton (Cirrus Link)
Todd Anslinger (Chevron)
Don Pearson (Inductive Automation)
Jeff Knepper (Canary Labs)
Kristine Zukose (Inductive Automation)

Absent:
Wes Johnson (Cirrus Link)
Arlen Nipper (Cirrus Link)
Ian Skerrett (HiveMQ)

Minutes:
Objection to approving the last meeting minutes: None
Resolved, the Minutes of the December 16th, 2021 Steering Committee Minutes were unanimously approved.

**Specification project, TCK and Compatibility Program: status update**

Tuesday was the first meeting of the year for the Sparkplug Specification project. Wes will be joining the meeting with this group 2 weeks from now to give a more in depth update but for now Frederic let the committee know that Wes will put together a detailed set of tasks of what needs to be done, specifically on the TCK side. This will help the Eclipse team in coming up with a more specific target date for delivering.

Frederic is worried about not having the proper resources to do all of the work needed in Tahu to catch up. The steering committee needs to think about how we can accelerate things in the case of Tahu and in two weeks at the next meeting they can further discuss ideas while Wes is able to join the meeting.

**Compatibility program overview diagram**

Benson shared the rough draft of the Compatibility program overview diagram that he and Arlen are working on with the members.

Frederic mentioned that it is a great first run and he can see it turning into a short video or animation. This image will be at the top of the compatibility program page so people can filter what software and device combination they are looking for with spark plug support.

All the members brainstormed some ideas for the website and know they definitely want to do a sort of interactive learning experience.

It sounds like there’s two or two, three or four critical mass types of benefits that they’d really want to highlight. Jeff thinks just have to lead with those benefits in a graphic or an interactive way that shows those benefits but allows you then under each benefit to see it in action. Some example ideas were; how to decouple your architecture from making your SCADA system overworked, how to secure your messaging better, how to put this into a standard network etc. Then at the top of the site have a filter for what are the four main advantages for considering spark plug.

The members also brainstormed some ideas on better spreading the message and what they can do to get the word out there. Don, Jeff, Benson, Todd, Arlen, Doug Dudley from IA marketing team should have a call offline to help action step some different ideas to contribute to getting the message out. The main idea was to do a podcast as it’s the easiest and fastest thing to do. Also would be good to bring up during ARC in June.

**Q1 community meeting planning**

Didn’t have time to visit this agenda item.

**Meeting Adjourned!**